



INTERNATIONAL LABORATORY ACCREDITATION COOPERATION

MEETING OF THE TWENTY-FIFTH GENERAL ASSEMBLY

DRAFT AGENDA

for the virtual meeting of the Twenty-Fifth General Assembly of the
International Laboratory Accreditation Cooperation
to be held

on

Tuesday 02 November 2021

11:00 – 14:00 (UTC)

PART A: Prior to the Virtual GA Meeting

Agenda Items for Decision Via Voting and Resolution **prior to** the On-Line GA Meeting on
02 November 2021.

- 1. Minutes of the Twenty-Fourth General Assembly held on the 22 October 2020
(Ag 01)**
- 2. Financial Report**
 - 2.1 Audited financial report, Management Report and ILAC Financial Audit Committee Report for the period 1 January – 31 December 2020
(Ag 02.1 Ag 02.1a Ag 02.1b Ag 02.1c)
 - 2.2 Financial report for the period 1 January 2021 to 31 August 2021
(Ag 02.2 Ag 02.2a)
 - 2.3 Draft Budget and Membership Fees for 2022 & Budget Forecast for 2023

Draft Budget for 2022, Secretariat Duties and Performance Measures, Supporting Commentary and Budget Forecast for 2023.
(Ag 02.3 Ag 02.3a Ag 02.3b Ag 02.3c)

3. Topics covered by the Draft Resolutions in addition to those listed above

3.1 Secretariat Deed of Agreement between ILAC Executive and NATA (**Ag 03.1**)

3.2 Biobanking (*to be confirmed*) (**Ag 03.2**)

**4. Draft Resolutions for Decision
(Ag 04)**

PART B: Virtual Meeting Agenda

Agenda Items for the General Assembly On-Line Meeting Session
Tuesday 02 November 2021

1. Welcome
2. Program and Arrangements for the General Assembly meeting
3. ILAC Chair's Address and Executive Committee Report Ag 03
4. List of Decisions taken outside of a convened meeting of the ILAC GA
Ag 04
5. Membership – Status Report Ag 05
6. ILAC Administration Ag 06
 - 6.1 ILAC Secretariat Update
 - 6.2 ILAC MRA Mark Update
 - 6.3 ILAC Complaints Summary
 - 6.4 ILAC Document Update **Ag 06.4**
7. Single International Organisation for Accreditation Report Ag 07
8. ILAC Liaison Update Ag 08
9. ILAC Arrangement Council and Arrangement Management Committee report Ag 09
10. Arrangement Committee Report Ag 10
11. Accreditation Committee Report Ag 11
12. Inspection Committee Report Ag 12

- 13. Laboratory Committee Report Ag 13**
- 14. Marketing and Communications Committee Report Ag 14**
- 15. Joint Development Support Committee Report Ag 15**
- 16. Joint Working Group A Series Report Ag 16**
- 17. Written Reports from the Regions**
 - 17.1 AFRAC Report **Ag 17.1**
 - 17.2 APAC Report **Ag 17.2**
 - 17.3 ARAC Report **Ag 17.3**
 - 17.4 EA Report **Ag 17.4**
 - 17.5 IAAC Report **Ag 17.5**
 - 17.6 SADCA Report **Ag 17.6**
- 18. Announcement of the results of voting in the ILAC 2021 General Assembly Resolutions**
- 19. 2022 Meetings**