

## EUROLAB Board of Administrators' Meeting

**Date : Wednesday, 25 March 2020**  
From 10h – 13h

**Venue :**  
Conference Call

**Participants:** Á. S. Ribeiro, P. Moscatti, K. Ziegler, A. Šafařík-Pštrosz, Ö. Güzel, E. Bulska, P. Agathonos, J. L. Sanchez, J-L. Laurent, I. Visiers, D.Nieuwenhuis, L. Martin, Giuseppe Filiti

**Apologies:** B. Kroon

### 1. **Welcome of participants in the call**

The EUROLAB President welcomed the participants in the call.

### 2. **Approval of the Agenda**

The draft agenda was approved including additional points under item 6. Any other matters related with the TIC Council letter and the meeting with the European Commission/EA CB association Recognised Stakeholders.

### 3. **EUROLAB General Assembly 2020**

Decision taken by the Board:

Proposal to be presented to the EUROLAB Members - **The EUROLAB General Assembly 2020 and accompanying events will be postponed** given the current extreme circumstances caused by COVID-19.

The place and date of the General Assembly will be discussed and decided by the EUROLAB BoA in due time. The EUROLAB Secretariat will send the information via email to all the EUROLAB Members, and according to the EUROLAB Articles of Association, the EUROLAB Members will be asked to express their consent regarding this decision.

**The answer should be sent to the EUROLAB Secretariat by Friday, 17 April.**

Given the postponement of the General Assembly 2020, the mandate of the current EUROLAB Board Members will be prolonged until the General Assembly. The EUROLAB Members will be asked via email to express their voting and consent on this decision.

**The answer should be sent to the EUROLAB Secretariat as well by Friday, 17 April.**

4. **EUROLAB National Members' Meeting 2020**

**The EUROLAB BoA has decided to cancel the National Members' Meeting 2020**, given the circumstances and the unclarity of how the COVID-19 situation will evolve.

The organisation of the EUROLAB National Members' Meeting 2021/2022 will be decided and agreed upon during the upcoming period, with final decision to be taken during the General Assembly.

5. **Future Labs Live Conference, (28th- 29th September 2020, Basel, Switzerland)**

L. Martin presented the event and the possibility to become a media partner in the organisation of this event. The Secretariat will analyse the partnership offer and further decide upon the partnership. Given the current unclear situation the recommendation is to cooperate and contribute to the communication of this event, **without signing any specific legal requirement and/or contract**.

The Secretariat will contact the organisers and present the current situation.

6. **Any other matters**

- TIC Council Letter - Ensuring the Testing Inspection and Certification sector is able to continue amid COVID-19

TIC Council has drafted this letter to be sent to the relevant authorities regarding the continued operations of independent testing, inspection, and certification (TIC) services during the COVID-19 health crisis. With this letter TIC Council would like to draw the attention to the essential role played by the TIC sector in certifying that medical devices and personal protective equipment can be put on the market and the support our sector has provided to keeping international supply chains for essential products safe for employees and for citizens across the continent, thus the TIC sector is a crucial actor in contributing to the fight against COVID-19, and would like to draw the attention to the importance of maintaining free and fair conditions for TIC industries to operate where and when necessary, in order to continue supporting European citizens and minimising the impact of the crisis on European economies.

The EUROLAB Board agreed to support these efforts. Thus, the EUROLAB Secretariat will send this letter and the available translations to all the national members who can further adapt the letter and add their logo to be sent to the relevant authorities in their countries.

The EUROLAB Board Members also agreed to share their experience at the national level and the activities/decisions taken in relation to COVID-19 situation, so the Secretariat can compile all these cases and share them with all the EUROLAB members.

- Alexander Šafařík-Pštrosz presented an overview of the meeting with the European Commission/EA CB association Recognised Stakeholders, where he participated on behalf of EUROLAB, on 4<sup>th</sup> March, in Brussels. The report of the meeting will be distributed to the Board Members together with the draft minutes of the call.