

## 46<sup>th</sup> EA General Assembly

**ENAC**

*Calle de Serrano, 240, 28016 Madrid*

### Date and time

**25<sup>th</sup> November 2020: 09:00 - 17:00 (members and recognized stakeholders)**

**26<sup>th</sup> November 2020: 09:00 - 12:30 (members only)**

## Agenda

**Note:** The EA members and recognised stakeholders shall join the General Assembly online.  
Registrations shall be made on the intranet according to the information distributed by the Secretariat.  
The invitation with the link to the online meeting will be distributed separately.

### **EA Secretariat**

European co-operation for Accreditation

75 avenue Parmentier – 75011 PARIS

Phone: + 33.1.40.21.24.62 - Fax : + 33.1.40.21.24.00

E-mail: [secretariat@european-accreditation.org](mailto:secretariat@european-accreditation.org)

EA website: <http://www.european-accreditation.org>

| Item                                   | Subject  | Reporting person    | Documents   | Expected result |
|--|--|---------------------|---|-----------------|
| 1.                                     | Opening of meeting   | Chair               |   |                 |
| 2.                                     | Approval of the agenda   | Chair               | This agenda   | For approval    |
| 3.                                     | Review and approval of the minutes of the 45 <sup>th</sup> GA meeting May 2020   | Chair               | - EAGA(20)M45 Draft Rev01 Final for Approval October 16Oct2020  | For approval    |
| <b>4. Governance and Policy issues</b> |  |                     |   |                 |
| 4.1                                    | <b>Revision of EA Governance and policy documents</b><br>- Revision of the Articles of Association   | Executive Secretary | - EAGA(20)11-1 draft deed of amendment of EA AoA 21April2020<br>- EAGA(20)11-2 draft deed of amendment of EA AoA 21April2020 track<br>- EAGA(20)11-3 02 concept akte van statutenwijziging EA 3<br>- EAGA(20)11-4 02 concept akte van statutenwijziging EA_COMPARE 3 met HUIDIG<br>- EAGA(20)11-5 02 extract minutes General Assembly EA_amendment of the AoA 1 | For approval    |
| 4.2                                    | <b>Election of EA officers</b><br>- Election of EA President and Vice-President<br>- Election of Executive Board Members<br>- Election of Council and Committee Chairs | Executive Secretary | - EAGA(20)11-6 Call for nominations Elections 2020 - Rev5October 2020   | For approval    |
| 4.3                                    | <b>EA membership categories</b><br>- Presentation of the discussion paper  | Chair               | - EAGA(20)11-15 EA revised membership categories 01Oct2020  | For discussion  |

- Statement from European Commission
- Statement from UKAS

- EAGA(20)11-16 UKAS Response to EA Discussion Paper on Membership Criteria DRAFT
- EAGA(20)11-17 Brexit - letter to EA 202009 - UKTFrev
- EAGA(20)11-18 Members comments AoA August2020

|            |  |                        |   |                 |
|------------|--|------------------------|---|-----------------|
| <b>4.4</b> | <b>EA Strategy 2025</b><br>- Implementation Plan – Progress report | Executive Secretary    | - EAGA(20)11-8 Implementation plan 22Sept2020<br>- EAGA(20)11-9 Summary survey Secretariat services 10August2020<br>- EAGA(20)11-10 Support EC and stakeholders 06April2020 | For approval    |
| <b>4.5</b> | <b>EA carbon footprint</b><br>- EA travels and climate change      | Executive Secretary    | - EAGA(20)11-11 EA travels and Climate Change 14August2020  | For discussion  |
| <b>4.6</b> | <b>The EA MLA Mark</b><br>- Update on the registration process     | Head of Administration | Oral report   | For information |

## 5. Relations with the European Commission (EC), EFTA and Stakeholders

|            |   |                     |                                       |                 |
|------------|---|---------------------|---------------------------------------|-----------------|
| <b>5.1</b> | <b>Work Programme 2021</b>  | Executive Secretary | - EAGA(20)11-12 EA WP 2021 22Sept2020 | For approval    |
| <b>5.2</b> | <b>ECIBC – JRC-EA Breast Cancer Services Project</b><br>- Progress report | Executive Secretary | Oral report                           | For information |

## 6. Operational issues

|            |  |                     |             |                 |
|------------|--|---------------------|-------------|-----------------|
| <b>6.1</b> | <b>Ratification of ballots</b>   | Chair               |             | For approval    |
| <b>6.2</b> | <b>Implementation of the CETA Protocol on the Mutual Acceptance of the Results of Conformity Assessment</b><br>- Progress report | Executive Secretary | Oral report | For information |

|            |  |                     |   |              |
|------------|--|---------------------|---|--------------|
| <b>6.3</b> | <b>New Work Item Proposals</b>                         | Executive Secretary | - EAGA(20)11-19 NWI-EA 2_02 peer evaluation process 13Oct2020<br>- EAGA(20)11-13 NWI-EA-INF_14 16Oct2020<br>- EAGA(20)11-14 NWI-EA-1_21 16Oct2020 | For approval |
|            | - Revision of EA-2/02 Procedure on peer evaluations    |                     |   |              |
|            | - Revision of EA-INF/14 Communication with the EC      |                     |   |              |
|            | - Revision of EA-1/21 Procedure for liaison activities |                     |   |              |

## 7. Financial Issues

|            |                    |                     |  |                 |
|------------|--------------------|---------------------|--|-----------------|
| <b>7.1</b> | <b>Budget 2020</b> | Executive Secretary |  | For information |
| <b>7.2</b> | <b>Budget 2021</b> | Executive Secretary |  | For information |

## 8. Complaints and Appeals

|            |                      |                        |  |                 |
|------------|----------------------|------------------------|--|-----------------|
| <b>8.1</b> | <b>Status report</b> | Head of Administration |  | For information |
|------------|----------------------|------------------------|--|-----------------|

## 9. Reports and proposed resolutions from EA committees

|            |  |            |              |                 |
|------------|--|------------|--------------|-----------------|
| <b>9.1</b> | <b>EA Advisory Board</b>                           | EAAB Chair | Presentation | For information |
| <b>9.2</b> | <b>MLA Council</b>                                 | MAC Chair  | Presentation | For information |
| <b>9.3</b> | <b>Horizontal Harmonization Committee</b>          | HHC Chair  | Presentation | For information |
| <b>9.4</b> | <b>Communications &amp; Publications Committee</b> | CPC Chair  | Presentation | For information |
| <b>9.5</b> | <b>Inspection Committee</b>                        | IC Chair   | Presentation | For information |
| <b>9.6</b> | <b>Certification Committee</b>                     | CC Chair   | Presentation | For information |

|      |  |                     |                 |                                   |
|------|--|---------------------|-----------------|-----------------------------------|
| 9.7  | <b>Laboratory Committee</b>  | LC Chair            | Presentation    | For information                   |
| 10.  | <b>International issues</b>  | Chair               |                 |                                   |
| 10.1 | <b>Annual ILAC/IAF meetings 2020</b><br>- ILAC/IAF resolutions<br>- Adoption of ILAC/IAF documents by EA<br>- One single international organization of ABs - update<br>- ILAC cooperation between ABs - update | Executive Secretary | Oral report     | For approval (see EA resolutions) |
| 11.  | <b>Cooperation with international and regional organization (written reports)</b>  |                     | Written reports | For information                   |
| 11.1 | <b>IAAC</b><br><b>IAF</b><br><b>ILAC</b><br><b>APAC</b><br><b>ARAC</b><br><b>AFRAC</b><br><b>SADCA</b>   |                     |                 |                                   |
| 12.  | <b>Reports from recognized Stakeholder organizations</b>   |                     | Written reports | For information                   |
| 12.1 |  |                     |                 |                                   |

|            |                    |       |              |
|------------|--------------------|-------|--------------|
| <b>13.</b> | <b>Resolutions</b> | Chair | For approval |
|------------|--------------------|-------|--------------|

- **Existence of Quorum**
- **Approval of Resolutions** -

|            |  |       |  |
|------------|--|-------|--|
| <b>14.</b> | <b>Next meetings of the General Assembly</b> | Chair |  |
|------------|--|-------|--|

- 20-21 May 2021, online
  - 24-25 November 2021, Slovakia
  - May 2022, Turkey
- For approval
- We need invitations for 2022 and 2023 General Assembly meetings!