**45th EA General Assembly**

**Date: 14 May 2020 (10:00 - 13:00)**

**Agenda**

1. Opening of the meeting - Existence of the quorum

2. Approval of the agenda

3. GA minutes Budapest November 2019

4. Revision of the EA governance documents:

- Articles of Association (AoA)

- EA-1/17 Rules of Procedure

5. UKAS membership

- Application of AoA Article 6 (7)

6. Work Programme 2019 Final report

7. Work Programme 2021

8. Accounts 2019

- Financial audit report, certificate of expenses claimed under the operating grant

- Report of the Financial Oversight Committee and response of the Executive Committee

- Adoption of EA accounts 2019

9. Budget 2021

- Budget 2021 and membership fee schedule

10. Revision of EA documents - New Work Item Proposals

11. Adoption of IAF/ILAC mandatory documents (if any)

12. Any other business

13. Closing of the meeting

Note: Agenda items 2 - 11 are for approval!