International Accreditation Forum, Inc. (IAF)

**Technical Committee Virtual Meeting
Agenda
12 May 2021, 12:00 – 17:00 (UTC)**

Report for TICC members

Attending for TICC: Paul Moliski (voting) and Ileana Martinez

TC Chair is Steve Keeling from JAZ-ANZ. Vice-chair is Guillaume Gignac with Intertek.

AGENDA ITEM	DOCUMENT NO.
Preliminary Matters (Keeling)	
1. Welcome and Call to Order (Keeling) Between 210-245 participants	
2. Agenda and Objectives of Meeting (Keeling)	IAF-TC-02-21-1
3. Action items from 30 October 2020 TC Meeting (Keeling)	IAF-TC-03-21-1
4. Working Group/Task Force Decision Reports (Keeling)	
4.1. Establishment of ISO/IEC 17011 WG (Belson) Latest ToRs were approved. Work may now start. Not clear if there will be a co-convener.	IAF-TC-04.1.1-21-1 IAF-TC-04.1.2-21-1
4.2. TF Competence of AB Assessors and Experts (Krishna / Yadav) Conveners not present. TF must determine which option they recommend.	IAF-TC-04.2-21-1
4.3. Revision of IAFMD 15 (Gillespie) Confirmation that MD 15 is needed. Minimal revision to be undertaken.	IAF-TC-04.3-21-1
4.4. Withdrawal of IAF MD 10 (Gillespie) Survey indicated MD 10 is not needed.	IAF-TC-04.4-21-1
4.5. TF Fraudulent Behaviour (Croft / Sabaratnam) Document ready for comments. Some legal concerns.	IAF-TC-04.5-21-1
4.6. TF Conformity Assessment Schemes (CAS) (Jauhri / Geneiatakis) The TC held a discussion and vote on the status of the Mandatory Document on the Evaluation of Conformity Assessment Schemes (CAS). This was necessary because two days before, on May 10, the task force on this document held a meeting to discuss the results of the vote that took place in January which was negative on the document. The May 10 meeting did not result on agreement on a way forward. Some in the TF were looking for a way to keep the document alive but with no consensus in the TF to continue with the document, the decision was pushed back to the Technical Committee. Many members were not clear on the rules after a no vote. Some thought the project was finished. The Chair indicated that, per IAF PR 2, 3.14, a document with a no vote goes back to the TC Chair and he chose to send it back to the TF. DAkkS is still waiting for a response to its complaint regarding the January vote. Others also voiced concerns with procedural issues. APAC member do not agree with document. A number of other ABs are also opposed. Some thought that the addition of 5.2 was the issue but concerns go way beyond 5.2. The TC needs to decide if to continue. Even though the document was originally voted down, the voice ballot result is to continue working on the CAS document: 36 yes and 17 no.	IAF-TC-04.6-21-1
5. Other Decision Items (Keeling)	
5.1. Discussion Papers	
5.1.1. International Aerospace Quality Group (IAQG) Discussion Paper re Performance Based Surveillance / Recertification Process (Gillespie) Accept recommendation of WG.	IAF-TC-05.1.1-21-1

5.1.2.	Dutch Accreditation Council (Raad Voor Accreditatie) (RvA) Discussion Paper re Justification Off-site Audit Time (Gillespie) Accept WG recommendation and pass on the MD 5 WG.	IAF-TC-05.1.2-21-1
5.1.3.	RINA Bulgaria Ltd. (RINA) Discussion Paper re Clarification of the Definition of IAF MD 1:2018 (Gillespie) Agreed that this should be submitted thru an IAF member for consideration.	IAF-TC-05.1.3-21-1
5.1.4.	Accredia Discussion Paper re Question on IAF MD 1 (Gillespie) Ok with recommendation.	IAF-TC-05.1.4-21-1
5.1.5.	EA Certification Committee Discussion Paper re CB Consultancy outside 17021-1 (Gillespie) Will consult with CASCO thru a clarification request.	IAF-TC-05.1.5-21-1
5.1.6.	Conformity Assessment Body Advisory Committee (CABAC) Discussion Paper re Document on Remote Auditing/Assessment (Long) Proposal for the creation of a WG agreed. Need ToRs, convenor and co-conveners, etc.	IAF-TC-05.1.6-21-1
BREAK (15 minutes)		
5.2. Proposed General Assembly (GA) Resolutions The 4 agenda items below, submitted by CABAC, were considered together. The issue is that one particular AB does not abide by TC decisions and CABAC proposed to make those TC decisions IAF resolutions. A very spirited debate took place. There were unfortunate accusations of misrepresenting the facts. Members had different opinions regarding if TC decisions are mandatory or not. What is the impact of a TC decision? Can IAF force members to comply? What about other TC decisions? Did discussions with the AB took place? Was a complaint filed by the CB against the AB? Is this a procedural issue? Concerns were expressed about TC discussion becoming more political than technical. There was general agreement that something is wrong but the CABAC proposed solution is not the best approach. A vote took place but the process was unclear. The TC did not request Abstentions and some AB members on the call did not vote at all. The ballot ended in a 24-24 draw. It is unclear what are the next steps. The TIC Council voted against the ballot because it was persuaded by the arguments presented during the TC meeting. The TC chair indicated that using the complaint process seemed to be the best approach. He also indicated that he would take up the issue with the IAF Executive Committee.		
5.2.1. IAF MD 1 (Long/Gillespie)		IAF-TC-05.5.1-21-1
5.2.2. Accredited and Non-Accredited Certificates (Long/Gillespie)		IAF-TC-05.2.2-21-1
5.2.3. Documents to be Retained by CAB (Long/Gillespie)		IAF-TC-05.2.3-21-1
5.2.4. Equivalence (Long/Gillespie)		IAF-TC-05.2.4-21-1

AGENDA ITEM	DOCUMENT NO.
6. **Working Group/Task Force Information Reports (Gignac)**	
These reports did not bring up any issues.	
6.1. WG Management System Certification (ISO/IEC 17021) (Gillespie / Gignac)	IAF-TC-06.1-21-1
6.2. WG Validation and Verification (V&V) (ISO/IEC 17029) (Makino / Howard)	IAF-TC-06.2-21-1
6.3. WG Medical Devices (ISO 13485) (Ramaley / Bissell)	IAF-TC-06.3-21-1
6.4. WG Information Security Management System (ISMS) (ISO/IEC 27001) MLA Scope (Fu / Stoichoitiu)	IAF-TC-06.4-21-1
6.5. TF Transitions (Gillespie / Omodeo-Zorini)	IAF-TC-06.5-21-1
6.6. TF Audit Time (Belson / Omodeo-Zorini)	IAF-TC-06.6-21-1
6.7. TF Develop Transition for ISO 50003 (Garner / Omodeo-Zorini)	IAF-TC-06.7-21-1
6.8. TF Revisions to IAF MD 12:2018 (Terry / Breidenstein)	IAF-TC-06.8-21-1
6.9. Review of IAF MDs and IDs	
6.9.1. Review of MD 11:2013 IAF Mandatory Document for Application of ISO/IEC 17021 for Audits of Integrated Management Systems (IMS) (Garner)	IAF-TC-06.9.1-21-1
6.9.2. Review of MD 17: 2019 Witnessing Activities for the Accreditation of Management Systems Certification Bodies (Garner)	IAF-TC-06.9.2-21-1
6.10. WG Food (Christmas / Sheehan) Please respond to documents out for vote.	IAF-TC-06.10-21-1
6.11. TF GFSI Race to the Top (RTTT) (Vaquero / Laing)	IAF-TC-06.11-21-1
7. **Sector Liaison Reports (Gignac)**	
7.1. Liaison report for JWG59 (Li)	IAF-TC-07.1-21-1
7.2. IAF User Advisory Committee (UAC) (Jeffries) – time permitting There will be a new UAC rep soon as Sharonda terms ends.	
8. **Meeting Conclusion and Results (Keeling)**	
8.1. Update of the Work Program (Lee) A new TF (or WG?) for remote activities; no TF disbanded.	
8.2. Next Meeting (Keeling) Oct-Nov 2021. No decision yet if annual meetings will be remote or not.	
8.3. Closure (Keeling) A member asked for shorter meeting over 2 days. Steve's chairmanship ends at the end of the next TC meeting.	