INTERNATIONAL LABORATORY ACCREDITATION COOPERATION

MEETING OF THE
TWENTY-FOURTH GENERAL ASSEMBLY

DRAFT (1) MINUTES

for the virtual meeting of the Twenty-Fourth General Assembly of the
International Laboratory Accreditation Cooperation
held on

Thursday 22 October 2020

22:00 – 01:00 (AEDT: UTC+11)
13:00 – 16:00 (CEST: UTC+2)
04:00 – 07:00 (PDT: UTC-7)

PART A: Prior to the Virtual GA Meeting

Agenda Items for Decision Via Voting and Resolution **prior to** the On-Line GA Meeting on 22 October 2020.

In accordance with the Dutch Emergency Act voting for the elections and draft resolutions, for decisions normally taken by the General Assembly in session, was undertaken prior to the virtual GA meeting on the 22nd October.

*Also, in accordance with the Dutch Emergency Act, members were provided with the opportunity to review the papers and submit questions on items for decision prior to the opening of the voting period that was undertaken via electronic means. No questions were submitted by members in relation to the items covered in Part A of this agenda. The results of all items submitted for voting were announced during the virtual GA meeting on the 22nd October. No voting was undertaken during the virtual GA meeting itself. **A quorum was achieved for each ballot undertaken via electronic means.***

The results of the voting conducted prior to the virtual GA meeting for Agenda Items 1 - 4 in Part A of this agenda, are available under Agenda Item 18 and Annexes 2 & 3 in Part B of this agenda.

1. **Minutes of the Twenty-Third General Assembly held on the 28 & 30 October 2019**

   ILAC Resolution GA 24.01

   1.1   Minutes of Nineteenth Joint IAF/ILAC General Assembly held on 29th October 2019

   ILAC Resolution GA 24.02

2. **Financial Report**

    2.1   Audited financial report, Management Report and ILAC Financial Audit Committee Report for the period 1 January – 31 December 2019

        ILAC Resolutions GA 24.03, GA 24.04, GA 24.05

    2.2   Financial report for the period 1 January 2020 to 31 August 2020

        ILAC Resolution GA 24.06

    2.3   Draft Budget and Membership Fees for 2021 & Budget Forecast for 2022 and 2023

        Draft Budget for 2021, Secretariat Duties and Performance Measures, Supporting Commentary and Budget Forecast for 2022 and 2023.

        ILAC Resolutions GA 24.07, GA 24.08

3. **Elections for the period 2021 – 2023**

    Refer to Part B Agenda Item 18 and Annex 3.

    3.1   Executive Committee Elections

    3.2   Financial Audit Committee Elections

    3.3   Appeals Board Elections

4. **Draft Resolutions for Decision**

    Refer to Part B Agenda Item 18 and Annex 2.

PART B: Virtual Meeting Agenda

Agenda Items for the General Assembly On-Line Meeting Session
Thursday 22 Oct 2020

A quorum was confirmed prior to the commencement of the virtual General Assembly Meeting

1. **Welcome**

    The ILAC Chair, Etty Feller, welcomed delegates to the virtual meeting of the Twenty-Fourth General Assembly of the International Laboratory Accreditation Cooperation (ILAC).

2. **Program and Arrangements for the General Assembly meeting**

    2.1   Apologies

    The following apologies were received from member organisations:

- Shaun McCurtain, ISO/CASCO.
- Christopher Mosoro, PNGLAS, Papua New Guinea

- Maureen P Mutasa, SADCAS, Botswana,

Refer to the Attendance List (Annex 1)

2.2   Housekeeping

The ILAC Secretary provided a short presentation on the conduct of this virtual session of the ILAC General Assembly. This included advising delegates that they would be requested to confirm their attendance via attendance poll after Agenda Items 4 and 16, advising that the meeting was being recorded for the purposes of generating the minutes and similarly that photos were being taken for the purposes of generating social media and marketing material. Delegates were advised to switch off their camera if they did not wish to appear in these photographs.

3.   **ILAC Chair's Address and Executive Committee Report**

The ILAC Chair presented the *ILAC Chair's Address and Executive Committee Report* provided in the agenda papers. The presentation also covered **Agenda Items 4, 6 and 8.**

A copy of the presentation is available for download from the ILAC website.

The ILAC Chair opened the floor for questions. Further details are available under the relevant agenda items, specifically Agenda Items 6.1 and 6.4.

4.   **List of Decisions taken outside of a convened meeting of the ILAC GA**

The ILAC Chair presented the List of Decisions taken outside of a convened meeting of the ILAC GA as part of the Agenda Item 3.

The first attendance poll was conducted at the conclusion of this agenda item.

5.   **Membership – Status Report**

The ILAC Chair presented the *Members – Status Report to the General Assembly* provided in the agenda papers.

There were no questions from the floor.

6.   **ILAC Administration**

The topics listed under this agenda item were addressed by the ILAC Chair in the presentation provided under **Agenda Item 3.**

6.1   ILAC Secretariat Update

The following two questions were submitted prior to the meeting and addressed in session. These questions were as follows;

- What is the current status of the implementation of the 2019 ILAC Articles of Association and Bylaws ?
- What impact, if any, has the pandemic had on the operations of the ILAC Secretariat ?

The ILAC Secretary responded to the first question, advising that the Secretariat had been working throughout 2020 to incorporate the new requirements contained in the ILAC Articles and Bylaws into the operational procedures for the Executive and Secretariat and to implement these new requirements as applicable across the whole

scope of ILAC activities. We have also taken this opportunity to make some functional improvements to our management system, keeping in mind the establishment of the single international organisation for accreditation and the future need for the transfer of records and institutional knowledge.

Some of the key changes that many of you will be familiar with, relate to voting and the voting processes and as you know we have launched another ballot this afternoon as we are still seeking to finalise the vacant positions on the Appeals Board. You will have also noted the more stringent measures now in place for confirming the nominated delegates to the GA both for establishing a quorum and for voting.

The decision making process within the Executive committee has also been updated to reflect the more formal requirements in the new revised articles and also the increased level of responsibility, with the Executive now taking membership decisions.

The majority of changes to incorporate the new Articles and Bylaws have been completed, however, we are still finalising the additional updates to the overall management system.

In response to the second question, the ILAC Secretary indicated that the Secretariat staff has been working remotely since the end of March 2020. After initial concerns about the effectiveness of such an arrangement, all of the Secretariat staff have found it to be an effective and for the most part efficient way of working. To mitigate the lack of direct personal interaction amongst the staff the Secretariat has been using the online communication platforms, Zoom and Teams. Weekly Secretariat meetings have been scheduled since the move to remote working where all staff participate for social and work interactions. In addition, these platforms are used to facilitate specific work tasks amongst members of the Secretariat. The NATA Document Management System, which hosts the restricted access ILAC directory, has ensured that all ILAC records are maintained on secured servers while still being available for the Secretariat staff whilst working remotely.

The impact of the differing time zones when working in an international organisation, with members located around the globe, has been highlighted during the pandemic. The challenge of scheduling meeting at reasonable times for as many participants as possible has definitely been interesting and unique. The ILAC Executive Committee is a good example with its members operating across a 19-hour time span. Unfortunately, this means that there are always some joining the meetings very late at night and very early in the morning.

6.2   ILAC MRA Mark Update

There were no questions from the floor relating to this topic.

6.3   ILAC Complaints Summary

There were no questions from the floor relating to this topic.

6.4   ILAC Document Update

A question was received from Keith Greenaway, ANAB, who sought clarification on the reason for seeking legal advice regrading *PXX:20XX ILAC Policy for cooperation between ILAC Arrangement Signatories* document in relation to Dutch and EU competition law, when ILAC is a global organisation.

The ILAC Chair advised that the ILAC Executive Committee took the decision to seek consultation from Dutch lawyers on the basis that the organisation must comply with

the laws of the country ILAC is registered in, which is the Netherlands. The ILAC Secretary reiterated that this information was disseminated at the 23rd General Assembly held in October 2019.

7.   Single International Organisation for Accreditation

The ILAC Vice Chair, Maribel López, who is also the ILAC Co-Chair of the IAF-ILAC Steering Committee for the Establishment of a Single International Organization for Accreditation, presented the *Single International Organisation for Accreditation* presentation to the General Assembly.

A copy of the presentation is available for download from the ILAC website.

There were no questions from the floor.

8.   ILAC Liaison Update

The ILAC Chair presented the ILAC Liaison Update as part of presentation under *Ag Item 03*.

In addition, the ILAC Secretary noted that ILAC has representatives on the working groups undertaking the revision of two key ISO standards used for accreditation under the ILAC MRA: ISO/IEC:17043 Proficiency Testing Providers and ISO:15189 medical laboratories. ILAC has two liaison representatives on each of these working groups.

The ILAC Chair took the opportunity to thank all of the ILAC liaison officers for their work in representing ILAC and reporting to the ILAC members on the activities of our liaison partners.

A copy of the presentation is available for download from the ILAC website.

There were no questions from the floor.

9.   ILAC Arrangement Council and Arrangement Management Committee report

The ILAC AMC Chair, Jennifer Evans, presented the ILAC Arrangement Council and AMC report to the ILAC General Assembly.

A copy of the presentation is available for download from the ILAC website.

There were no questions from the floor.

10.   Arrangement Committee Report

The ILAC ARC report to the General Assembly was provided in the agenda papers. There was no presentation as the ILAC ARC had not met since the last ILAC General Assembly. The ILAC ARC Chair, Dana Leaman, responded to a question received prior to the meeting as follows:

What is the status regarding actions to incorporate ISO 20387 Biobanking under the ILAC Arrangement structure?

The ARC Chair advised the General Assembly that a working group was established at the ARC Meeting in October 2019 to develop the roadmap for incorporating ISO: 20387 Biobanking under the ILAC Arrangement. The ARC Chair took the opportunity to thank Lorraine Turner for accepting the convenorship of this working group. The first output is expected by the end of 2020 and then following 2020 my proposal to the ARC will be to use that information to develop a project plan on how we begin to incorporate ISO 20387 under the ILAC Arrangement.

11.   Accreditation Committee Report

The ILAC AIC report to the General Assembly was provided in the agenda papers. There was no presentation as the two virtual AIC meetings were scheduled for after the ILAC General Assembly. The ILAC AIC Chair, Erik Oehlenschlaeger, responded to questions received prior to the meeting as follows:

- ILAC G18 is under revision. What does G18 cover and when do you expect it to be published?
- What is the problem with Measurement Uncertainty in sampling? You mention a survey that is inconclusive.

In response to the first question, the AIC Chair clarified that it is planned for ILAC G18 to cover all areas of accreditation covered by ILAC, including Biobanking in the future. It is anticipated that every standard will have its own annex in the document . To date, ILAC G18 has completed a comment circulation within the AIC and the collated comments will be discussed at the virtual AIC meeting scheduled for 15 December 2020. It is too early to say with certainly but there is potential for a 60-day ILAC member comment circulation to be undertaken in early 2021 and then possibly a member ballot mid to late 2021.

The AIC Chair noted that the work on this document has been continuing for the last 4 years and there has already been a significant amount of discussion amongst members on the various issues. Current challenges include the presentation of flexible scopes, noting there is now a definition for flexible scopes in ISO/IEC 17011 and the concerns raised by IEC relating to type testing and the need to detail all of the subtests that are often included in the type testing standards. The AIC Chair noted that the work is progressing and is now being led by the new convenor, Danielle Dicker from NATA.

In response to the second question, the AIC Chair noted that the introduction of measurement uncertainty in sampling into both ISO/IEC: 17025 and the ISO/IEC17011 has led to the current focus on this topic within the AIC. Danielle Dicker from NATA has developed a position paper in an attempt to collect all of the members' views on this issue. It has undergone one revision to date and will be presented at the virtual AIC meetings scheduled for late October 2020.   The position paper is not intended to be a guidance document, but it is hoped it will assist members as they work on addressing this topic. The AIC also carried out a survey to collect members comments on several key issues within this topic, however, the results were inconclusive.
The survey indicated that there was shared alignment in some areas but not on some critical points, and while we are quite used to discussing how we understand and interpret the wording of certain clauses in a standard there are some new challenges faced with this topic. Some of these challenges include how we serve the market and there is a clear lack of coherence amongst regulators in this area and minimal communication between ABs and regulators in relation to this topic to date. The other challenge faced is that many of our members have not addressed the specific training of the assessors to assess the measurement uncertainty arising from sampling.

The AIC Chair drew the attention of the General Assembly to the Eurachem Guide on this topic which provides some clarity on two aspects, ie the target of the sampling and the sample itself. The AIC Chair used lake sampling as an example where ISO/IEC:17025 dictates the results of a sample from a lake relate to that sample only, as opposed to the target of sampling, which is the lake, and whether or not it is safe to swim in. Whilst regulators rely on the results of accredited testing of the samples that have been taken; it should not be the laboratory that declares the target sample is safe for swimming. . The AIC Chair emphasized that this latter issue can really only be resolved by the ABs working with the regulators in their economy. The AIC Chair indicated that these challenges are on the agenda to be discussed at the meeting of the AIC on the 27th of October.

The ILAC Chair opened the floor for questions. There were two comments/questions received:

- EIAC Comment: Given that ISO 15189 is currently under revision, it was noted that there may be significant debate if the revised version incorporates the decision rule.
- ESYD Question: More information was requested about the AIC survey on measurement uncertainty in sampling discussed above.

In response to the first comment, the AIC Chair noted that TC 212 WG 1 is working on the producing CD2 of ISO 15189 which should be available by the end of 2020 or early 2021 and when received it will be circulated to the AIC members for review and comment. He further noted that ILAC's proposal to incorporate point of care testing was included in CD1 and appears to be on track for its appearance in the CD2.

The AIC Chair advised, in response to the second comment, that the survey results were circulated in June 2020 to members of the AIC and the survey results were also available in the agenda papers for the upcoming AIC meetings in the document file sharing area.

12. Inspection Committee Report

The ILAC IC report to the General Assembly was provided in the agenda papers. There was no presentation as the virtual IC meeting was scheduled for after the ILAC General Assembly. The ILAC IC Chair, Arne Lund, responded to two questions received prior to the meeting as follows:

- Is there a deadline date for implementing the new version of *ILAC P15:05/2020 Application of ISO/IEC 17020:2012 for the Accreditation of Inspection Bodies*?
- Has the WG produced a cross-reference list or other means to identify the changes in the new version of ILAC P15?

The IC Chair indicated the new ILAC P15 document was published with an implementation period of 18 months. As ILAC P15 was published in May 2020 the implementation period will conclude in November 2021.

In response to the second question the IC Chair advised there are three documents available from the ILAC website on the Inspection Committee page, that highlight the changes in the new version of ILAC P15. They include a summary document, containing the changes in the latest version (similar to a cross reference list), a marked-up copy of the new version of P15 showing the changes and a PowerPoint presentation about the related work and the changes made.

At the conclusion of this item the ILAC Chair presented Arne Lund, who concludes his term as the IC Chair at the end of 2020, with a Certificate of Appreciation in recognition of his contribution to ILAC as the Chair of the Inspection Committee from 2015 – 2020. The ILAC Chair thanked Mr. Lund for the time and effort he has put into carrying out this role during his 6 years in this position.

13. Laboratory Committee Report

The ILAC LC report to the General Assembly was provided in the agenda papers. The ILAC LC Chair, Jeff Gust, highlighted a few of the key points in his report to the General Assembly.

There were no questions from the floor.

The ILAC Chair thanked the LC Chair on making progress towards the establishment of the Stakeholder Forum.

14.   Marketing and Communications Committee Report

The ILAC Acting MCC Chair, Verónica Ramírez, presented the Marketing and Communications Committee (MCC) report to the ILAC General Assembly.

A copy of the presentation is available to download from the ILAC website.

A question was received following the presentation regarding the use of the World Accreditation Day marketing material by the Accreditation Bodies for their own zoom events and if this is permitted by ILAC.

The MCC Chair clarified that all the materials may be used freely, and ABs are permitted to add their logo into the World Accreditation Day marketing material. Requests for different formats can be submitted if required for promotional purposes.

The ILAC Chair also encouraged ILAC members to use the videos uploaded onto the ILAC YouTube channel during World Accreditation Day and also for food related conference events.

15   Joint Development Support Committee Report

The ILAC JDSC report to the General Assembly was provided in the agenda papers. There was no presentation as the virtual JDSC meeting was scheduled for after the ILAC General Assembly. The ILAC JDSC Co-Chair, Sharonmae Shirley, responded to two questions received prior to the meeting as follows:

- Given the significant challenges experienced by JDSC members evident from the survey responses, how ILAC can assist?
- Have any Developed Country ABs indicated their willingness to support JDSC members in response to the 2019 JDSC request?

In response to the first question, the ILAC JDSC Co-Chair thanked the ILAC and IAF Secretariats for disseminating the survey and noted that the responses will be discussed at the JDSC meeting planned for November 11. The ILAC JDSC Co-Chair indicated that a number of challenges were listed by the JDSC members who completed the survey including, the disruption of operations, high costs associated with developing an effective IT structure to support remote assessments as well as the general financial impact of the pandemic.

It was further highlighted that with the onset of the Covid-19 pandemic the ILAC Funding Policy should be reviewed to expand the available avenues of support beyond he current scope of supporting attendance at meetings, etc as it has not ben possible to utilize these funds as a result of the cancellation of in person meetings during the pandemic.

In response to the second question, the ILAC JDSC Co-Chair indicated that there had been no firm indications of support for the capacity building programs from ABs from developed countries as yet. It was further emphasised that it was still possible to submit expressions of interest to provide support noting that 75% of the JDSC members would like to participate in these programs. Expressions of interest can be forwarded directly to the ILAC JDSC Co-Chair via email or posted in the General Assembly meeting chat area.

16.   Joint Working Group A Series Report

The JWG A-Series report to the General Assembly was provided in the agenda papers. The ILAC JWG A-Series Co-Chair, Martha Mejia Luna, responded to two questions received prior to the meeting as follows:

- What is the process to update the FAQs for ISO/IEC 17011?
- Could you share the expected outcomes in 2021?

In response to the first question the ILAC JWG A-Series Co- Chair advised that the questions are submitted by the Secretariats of the regions or through the IAF/ILAC peer or regional evaluation system. A panel of experts/Task Force Group has been established under the JWG A-Series to review the questions and prepare the answers for final approval by the JWG A-Series. The panel members are not limited to the members of the JWG A-Series but the convenor of the group is a member of the JWG A-Series.

In response to the second question, the ILAC JWG A-Series Co-Chair commented that as advised by the ILAC AMC Chair during her report, the Joint Executive Committees have approved the JMC proposal for the JWG A-Series to commence work to define parameters (framework) for peer evaluations of regions and ABs for the duration of the pandemic and to have this document available for implementation by 1 January 2021.

The JWG A-Series has requested the regions to provide any material that addresses how the peer evaluations have been managed during the pandemic and this will provide the initial input into the drafting of the framework document.

A second attendance poll was conducted at the conclusion of this agenda item.

17. Written Reports from the Regions

The ILAC Chair confirmed that the regional reports to the General Assembly had been provided in the agenda papers and opened the floor for questions.

No questions were received from the floor.

17.1   AFRAC Report
17.2   APAC Report
17.3   ARAC Report
17.4   EA Report
17.5   IAAC Report
17.6   SADCA Report

18. Announcement of the results of voting in the ILAC 2020 Elections and General Assembly Resolutions

The ILAC Chair announced the results of the elections for the open positions on the ILAC Executive Committee, Financial Audit Committee, and Appeals Board for a 3-year term covering 2021-2023.

A copy of the presentation is available for download from the ILAC website.

Elections: *Refer to the Annex 3.*

Executive Committee (EC)

ILAC Chair	Etty Feller (ISRAC)
Vice Chair	María Isabel López Martínez (ema)
AMC Chair	Jennifer Evans (NATA)
ARC Chair	Dana Leaman (NVLAP)
AIC Chair	Erik Oehlenschlaeger (DANAK)
IC Chair	Lorraine Turner (UKAS)
MCC Chair	Verónica Ramírez (ema)
JDSC Chair	Sharonmae Shirley (JANAAC)

Financial Audit Committee (FAC)

Full Member	Lonnie Spires (A2LA)
Full Member	Todor Gunchev (EA BAS)
Stakeholder	Steve Sidney (NLA)

Appeals Board
Multiple balloting rounds were conducted and were still on-going in relation to 5 of the 10 available positions for the Appeals Board at the time of the meeting.

Voting had concluded for the following positions prior to the meeting:

Appeals Board

Associate Member	Celestine Okanya (NINAS)
RCB Member	Sonia Mahdoui Melki (AFRAC)
Stakeholder Member	Alfredo Montes Niño (ABRAC)

Appeals Board (Deputy Positions)

RCB Member	Moslem Barrak (ARAC)
Stakeholder Member	Rakesh Sharma (APP)

The ILAC Chair and the ILAC Secretary urged all members to vote in the remaining open ballots in order to finalise the voting for the remaining 5 positions.

Secretary's Note*: the remaining Full Member vacant positions and Deputy positions on the Appeals board were finalised post the General Assembly meeting as listed below:*

Appeals Board

Full Member	*Martha Meija Luna (ema)*
Full Member	*Gokhan Birbil (TURKAK)*

Deputy Positions

Full Member	*David Musselwhite (IAS)*
Full Member	*Muhammad Sulaiman (PNAC)*
Associate Member	*Sitaram Joshi (AERSSC)*

Adopted Resolutions

The ILAC Chair presented the adopted resolutions to the General Assembly. ***Refer to the Adopted Resolutions (Annex 2).***

19.   **2021 Meetings and Closing Remarks.**

The ILAC Chair indicated that the midterm meetings for 2021 will be held remotely and it is her hope that the next General Assembly will be an in-person meeting in Montreal Canada from 28 October to 6 November 2021.

The ILAC Chair thanked the nearly 300 participants, expressed special thanks to the ILAC Secretariat and thanked SSC for their logistic and technical support in holding this remote General Assembly.

The Chair closed the meeting at 00:35 (AEDT: UTC +11), on 23 October 2020, 15:35 (CEST: UTC+2), 06:35 (PDT: UTC-7) on 22 October 2020.

Annex 1 – Attendance List

NAME		ORGANISATION / ECONOMY
ACHMA	Kukuh	KAN, Indonesia
AHMED	Amina Mohammed	ARAC, UAE
AHMED	Nisar	EIAC, UAE
AHMED	Pervaiz	EIAC, UAE
AINI HASHIM	Nurul	Standards Malaysia, Malaysia
AKBAR	Masuma	KAAS-PAI, KUWAIT
AL ALI	Abdulla	ENAS, UAE
AL AMERI	Rehab	ENAS, UAE
AL HARMOODI	Majeda	EIAC, UAE
AL JANAHI	Fatma	EIAC, UAE
AL JAROODI	Abrar	ENAS, UAE
AL MARZOUQI	Alia	EIAC, UAE
AL MUHAIRI	Alya	ENAS, UAE
ALBANNAY	Ohoud	ENAS, UAE
ALDUREHIM	Munerah	GAC, Saudi Arabia
ALEXANDER	Helga	IAS, USA
ALI KHAN	Nisar	PNAC, Pakistan
ALI MOTAGALY	Mohamed	EIAC, UAE
ALIAS	Roslan	Standards Malaysia, Malaysia
ALJABERI	Fatima	EIAC, UAE
ALMARZOOQI	Abdulla	EIAC, UAE
ALMEZANI	Moteb	GAC, Saudi Arabia
ALMULLA	Rawda	EIAC, UAE
ALONZO	Samantha	PAB, Philippines
AL-SHAMSI	Qasim	EIAC, UAE
ALSHAMSI	Noora	EIAC, UAE
ALZAROONI	Khawa	EIAC, UAE
AMANI	Esaïe	SOAC, Cote D'ivoire
AMANZHOLOVA	Gulzhan	NCA, Kazakhstan
ANAND	Anuja	NABL, India
ANASTASOPOULOS	George	IAS, USA
APONTES	Eduardo	OSA, El Savador
ARAI	Takashi	IAJapan, Japan
ASRIANI	Dian	KAN, Indonesia
AVARES	Paulo	IPAC, Portugal
AVELAR	Alejandra	OSA, El Savador
BAFFOE	Jojo	GhaNAS, Ghana
BARHOUMEH	Reem	ENAS, UAE
BARRAK	Moslem	ARAC, Morroco
BASALYHA	Ina	BSCA, Belarus
BELOV	Matvey	STC-IS, Russian Federation
BHAMBRI ARORA	Vani	UAF, USA
BIRBIL	Gokhan	TURKAK, Turkey
BIRHANU	Getie	ENAO, Ethiopia
BOONCHAROEN	Chunsumon	BLQS - DMSc, Thailand
BORGES	Renata	INMETRO, Brazil

NAME		ORGANISATION / ECONOMY
BORISLAVOVA	Irena	EA BAS, Bulgaria
BRUNNER	Norman	Akkreditierung, Austria
BUDIANTARI	Fajarina	KAN, Indonesia
BULGAKOVA	Olena	AIHA LAP, USA
BULLA	Diego	ONAC, Colombia
C.S SHU	Brian	TAF, Chinese Taipei
CABALLERO	Yrene	ONA, Paraguay
CARPIO	Ma.Juanita	PAB, Philippines
CASTRO	Neil	ODAC, Dominican Republic
CEBALLOS	Eduardo	INN, Chile
CHAINARONGKUEKUL	Piyawan	BLQS - DMSc, Thailand
CHANG	Kwei Fern	SAC, Singapore
CHAPARRO	Ferney	ONAC, Colombia
CHEN	Di	CNAS, China
CHEN	KW	HKAS, Hong Kong, China
CHITADZE	Giorgi	GAC, Georgia
CHONLANAKITKUL	Sunee	NSC, Thailand
CHOONG	Alicia	SAC, Singapore
CHUENJAI	Suwan	BLQS - DMSc, Thailand
CORTEZ	Leopoldo	IPAC, Portugal
GUERRERO	José Daniel	ODAC, Dominican Republic
DANZHOU	Tang	CNAS, China
DAS	Avijit	NABL, India
DEL CASTILLO	Carmen	ODAC, Dominican Republic
DEL ROSARIO	Maria Arielle Johnna Veronica	PAB, Philippines
DELGADO	Ilse	ECA, Costa Rica
DESWAL	Rajesh	AOIL, India
DEVER	Annette	ILAC Secretariat, Australia
DHAWAN	Aparna	NABCB, India
DICKER	Danielle	NATA, Australia
DITTA	Eliana	OAA, Argentina
DJEREKE	David	SOAC, Cote D'ivoire
DOGALOVA	Gulnara	NCA, Kazakhstan
DORONZO	Valentina	Conformat Associazone Organismi Certificazione, Italy
DUFF	Adrienne	INAB, Ireland
DULYAKORN	Siratcha	BLQS - DMSc, Thailand
ECHEVERRÍA	Carlos	SAE, Ecuador
EGILMEZ	Fatih	TURKAK, Turkey
EKACHAMPAKA	Sitaphaisith	BLQS - DMSc, Thailand
EL DESOUKI	Hany	EGAC, Egypt
ELAWADLY	Shady	EIAC, UAE
EMPENO	James	PAB, Philippines
ENCARNACION	Dario	ODAC, Dominican Republic
ESPINAL	Ivan	ODAC, Dominican Republic
EVANS	Jennifer	NATA, Australia
EVRENSEVDI	Orbay	TURKAK, Turkey
FALLATAH	Aisha	GAC, Saudi Arabia

NAME		ORGANISATION / ECONOMY
FELLER	Etty	ISRAC, Israel
FERRAND	Dominique	OLAS, Luxembourg
FESSEHA	Araya	ENAO, Ethiopia
FINKE	Stephan	DAkkS, Germany
FRANCO MESA	Jhonny	ODAC, Dominican Republic
FUJIMA	Ichiro	JAB, Japan
FYSHKU	Ermira	DPA, Albania
GABIT	Mukhambetov	NCA, Kazakhstan
GANTLE	Matt	UKAS, UK
GBAGUIDI	Marcel	SOAC, Cote D'ivoire
GENKOVA	Meglena	EA BAS, Bulgaria
GETROUW	Monique	INMETRO, Brazil
GIUIUZZA	Paolo	Conformat Associazone Organismi Certificazione, Italy
GODEC	Boštjan	SA, Slovenia
GOK	Serhat	TURKAK, Turkey
GOLKONDA	Prabhakar	EIAC, UAE
GOMBERT	Dominique	COFRAC, France
GOMEZ	Angela	ONAC, Colombia
GOPE	Mallika	NABL, India
GOPEE	Robin	MAURITAS, Mauritius
GRAVEL	Ned (Edgar)	IAS, USA
GREEN	Cassetta	JANAAC, Jamica
GREENAWAY	Keith	ANAB, USA
GROTEGUT	Supranee	NSC, Thailand
GUNCHEV	Todor	EA BAS, Bulgaria
GUERRERO	José Daniel	ODAC, Dominican Republic
GUST	Jeff	NCSLI, USA
GUZZI	Sergio	ACCREDIA, Italy
HALEBI	Armond	DPA, Albania
HALLMAN	Kristina	SWEDAC, Sweden
HAMMAD	Sunya	JAS AU, Jordan
HAMMARSTROM	Ulf	SWEDAC, Sweden
HERRERA	Cristina	INN, Chile
HEYASAT	Areej	JAS AU, Jordan
HO	John	HKAS, Hong Kong, China
HOENNERSCHEID	Andreas	DAkkS, Germany
HOFSTRA	Anne	IANZ, New Zealand
HOLM	Linnea	SWEDAC, Sweden
HOULA	Brahim	GAC, Saudi Arabia
HØY	Jesper	DANAK, Denmark
HSIEH	Ming-Chao (Roger)	TAF, Chinese Taipei
IŞIKLAR EIAC	Bilge	EIAC, UAE
ISSAKOVA	Anara	NCA, Kazakhstan
JAISWAL	Vikas	NABL, India
JANICIJEVIC	Aco	ATS, Serbia
JAOUI	Yakir	ISRAC, Israel
JIANHUA	XIAO	CNAS, China

NAME		ORGANISATION / ECONOMY
JOHRI	Ravi	NABL, India
JOSHI	Sitaram	AERSSC, Nepal
JOSIAS	Ron	SADCA, South Africa
JOVICIC ZARIC	Natalija	ATS, Serbia
JOYA	Laarni	PAB, Philippines
JUES	Jessica	Standards Malaysia, Malaysia
KAEWKRAJANG	Wasittee	BLQS - DMSc, Thailand
KAEWNAMDEE	Utumporn	NSC, Thailand
KARAVELIOGLU	Omer	TURKAK, Turkey
KASSI	Sylvie	SOAC, Cote D'ivoire
KASSOU	Abdel	SCC, Canada
KATSIERIS	Dimitrios	IAS, USA
KELLY	Sharon	ILAC Secretariat, Australia
KHAKIFIROOZ	Alireza	NACI, Iran
KHEJONNIT	Awiruth	BLQS - DMSc, Thailand
KIJOVSKA	Livia	SNAS, Slovakia
KISHIMOTO	Isao	IAJapan, Japan
KOUAKOU	Paterson	SOAC, Cote D'ivoire
KROMIDHA	Suela	DPA, Albania
KWAPONG	Alex	GhaNAS, Ghana
LAAKE	Inger Cecilie	NA, Norway
LAI	Yong-Tzuo	TAF, Chinese Taipei
LAIEDDEE	Nattakarn	BLQS - DMSc, Thailand
LAN	Yiwen	TAF, Chinese Taipei
LANDESMAN	Ilan	ISRAC, Israel
LATI	Rexhina	DPA, Albania
LEAMAN	Dana	NVLAP, USA
LEE	JiaJuan	SAC, Singapore
LEONARD	Doug	ANAB, USA
LEUNG SHUM	Wai (Wilson)	HKAS, Hong Kong, China
LEWIS	Andrew	CALA, Canada
LEWIS	Karlene	TTBS, Trinidad and Tobago
LEYE	Mariam	SOAC, Cote D'ivoire
LIM	Leefang	SAC, Singapore
LOGGHE	Maureen	BELAC, Belgium
LÓPEZ	Maribel	ema, Mexico
LUND	Arne	SWEDAC, Sweden
LUTFI	Dana	ENAS, UAE
M AL MUTAIRI	Ahmed	GAC, Saudi Arabia
MACADAMIA	Marlon	PAB, Philippines
MAHDOUI MELKI	Sonia	TUNAC, Tunisia
MAHESHWARI	Rajesh	NABCB, India
MAN LEE	JAE	KOLAS, Korea
MANDAVA	Devaki	NABL, India
MARASHDEH	Lana	JAS AU, Jordan
MARTINEZ	Ileana	TIC Council, USA
MASARWEH	Atika	JAS-ANZ, Australia
MCELROY	Karissa	PAB, Philippines

NAME		ORGANISATION / ECONOMY
MCINTURFF	Trace	A2LA, USA
MEDAK	Željko	BATA, Bosnia and Herzegovina
MEJIA LUNA	Martha	ema, Mexico
MELE	Ardita	DPA, Albania
MELO	Andrea	INMETRO, Brazil
MILITO	Cynthia	SCC, Canada
MINE	Shinji	VLAC, Japan
MOHAMED	Oshba	EIAC, UAE
MOHAMMED	Aalia	TTBS, Trinidad and Tobago
MÓNCHEZ	Noemi	OSA, El Savador
MONTAÑO	Andrés	ONAC, Colombia
MONTES NIÑO	Rosario	ABRAC, Brazil
MONTES-NINO	Alfredo	ABRAC, Brazil
MORTON	Cheryl	AIHA LAP, USA
MRUTUNJAY	Jena	NABCB, India
MUDERRISOGLU	G.Banu	TURKAK, Turkey
MUENPHON	Surasak	BLQS - DMSc, Thailand
MUSSELWHITE	David	IAS, USA
NATTHAPONG		NSC, Thailand
NATHAN	Raj	IAS, USA
NICOLAS	Joelle	ILAC Secretariat, Australia
NIKOLAEVA	Tatyana	BSCA, Belarus
NORANARTTAKUN	Phurita	NSC, Thailand
NOREHAN ISHAK	Siti	Standards Malaysia, Malaysia
OCONER MUHI	Vanessa	ILAC Secretariat, Australia
OEHLENSCHLAEGER	Erik	DANAK, Denmark
O'NEILL	William	SCC, Canada
OLBORSKA	Lucyna	PCA, Poland
OSMONALIEWA	Meerim	KCA, Kyrgyz Republic
OSPANOVA	Aliya	NCA, Kazakhstan
ÖZDEMİR	Kürşat	TURKAK, Turkey
OZUKUCUK	Ahmet	TURKAK, Turkey
PANERI	Lalit	AOIL, India
PAOLA MARSICO	Maria	OAA, Argentina
PAPATZIKOU	Maria	ESYD, Greece
PARYAG	Asha	TTBS, Trinidad and Tobago
PATEL	Niravkumar	ENAS, UAE
PHUMSUK	Sureerat	BLQS - DMSc, Thailand
PINA	Ignacio	ENAC, Spain
PODARAS	Spyridon	ESYD, Greece
POPYK	Sergii	NAAU, Ukraine
PRADA	Juan	ONAC, Colombia
RADOVIC	Tanja	ATCG, Montenegro
RAFOUL	Elias	SCC, Canada
RAMIREZ	Veronica	ema, Mexico
RANI	Anita	NABL, India
REGALADO	Wendy	OSA, El Savador
REHMAN	Ateeq	PNAC, Pakistan

NAME		ORGANISATION / ECONOMY
RIVERA	Laura	ONAC, Colombia
RIVERA	Beatriz	ENAC, Spain
RODRÍGUEZ JOLEANES	Diego	ONAC, Colombia
ROOS	Peter	SAS, Switzerland
ROSDIANA	Herlin	KAN, Indonesia
ROVER	Telma	INMETRO, Brazil
RUKIMAN	Wan	Standards Malaysia
SABARATNAM	Mohan	IAS, USA
SABIR HUSSAIN	Muhammad	ENAS, UAE
SAMENBETOVA	Dina	NCA, Kazakhstan
SÁNCHE	María	ODAC, Dominican Republic
SARMAVICIUS	Jurgis	LA, Luthuania
SENCAK	Martin	SNAS, Slovakia
SHAHVERDI	Atefeh	NACI, Iran
SHARMA	Ajay	NABCB, India
SHARMA	Shally	NABL, India
SHEEHAN	Kylie	JAS-ANZ, Australia
SHENG	Roger	TAF, Chinese Taipei
SHIH	Kelvin	TAF, Chinese Taipei
SHIRLEY	Sharonmae	JANAAC, Jamica
SIDNEY	Steve	NLA, South Africa
SINGH	Ran Bahadur	AOIL, India
SITARAS	Ioannis	ESYD, Greece
SOHEILI	Soraya	NACI, Iran
SOISANGWAN	Patravee	BLQS - DMSc, Thailand
SOMERS	Ellen	BELAC, Belgium
SOMMA	Liliane	OUA, Uruguay
SPOIALA	Eugenia	MOLDAC, Moldova
SRIKANTH	R	NABL, India
SRIKHAO	Narartthipq	BLQS - DMSc, Thailand
STEINHORST	Andreas	EA, France
STOJANOVIC	Jasna	ATS, Serbia
STYZINSKI	John	NATA, Australia
SUN	Stephanie	ILAC Secretariat, Australia
SUOMINEN	Risto	FINAS, Finland
SUPPUNYOO	Chanrit	BLQS - DMSc, Thailand
SZERSZEN	Tracy	PJLA, USA
T. KUMAH	Mustapha	GhaNAS, Ghana
TAINA	Alina	RENAR, Romania
TALLE	Katrina	PAB, Philippines
TAN	Jason	SAC, Singapore
TANARA	Kanokwan	BLQS - DMSc, Thailand
TARANCHIEVA	Madina	KCA, Kyrgyz Republic
TARAWNEH	Tahani	JAS AU, Jordan
TAYLER	Neville	SANAS, South Africa
TECK TAN	Yee	SAC, Singapore
TEIXEIRA	Israel	ABRAC, Brazil

NAME		ORGANISATION / ECONOMY
TESSEMA	Meseret	ENAO, Ethiopia
THILAKARATNE	Chandrika	SLAB, Sri Lanka
TSALKANI	Kanella (Nelly)	UAF, USA
TSOU	Chia-chun	TAF, Chinese Taipei
TURLEJSKI TURK	Magdalena	SCC, Canada
TURNER	Lorraine	UKAS, UK
UEMATSU	Yoshinobu	JAB, Japan
UNGER	Peter	IAS, USA
VÁSQUEZ LÓPEZ	Génesis	ODAC, Dominican Republic
VENKATESWARAN	N.	NABL, India
VICTOR	Victor	IAAC, USA
VIERA	Blanca	ODAC, Dominican Republic
VILLA	Tatiana	ONAC, Colombia
VILLARRAGA	Julieth	ONAC, Colombia
VILLARUEL	Laura	TTBS, Trinidad and Tobago
VINCENT	Karine	COFRAC, France
VINNICOMBE	Yolanda	AFRAC, South Africa
VIROUNBOUNYAPAT	Panadda	BLQS - DMSc, Thailand
VUKOTIC	Dusan	ATCG, Montenegro
WALSH	Maire	CITAC, Ireland
WAN ABDULLAH	Fariza	Standards Malaysia, Malaysia
YEOH	Hannah	ILAC Secretariat, Australia
YONG HU	Chong	SAC, Singapore
YOOWATTANA	Suwattanee	BLQS - DMSc, Thailand
YULDASHOVA	Shahnoza	O'ZAKK, Uzbekistan
ZAKIROV	Ansabkhon	O'ZAKK, Uzbekistan
ZARINCHANG	Elham	NACI, Iran
ZHUMAN	Khalbinur	NCA, Kazakhstan

ADOPTED RESOLUTIONS OF THE TWENTY-FOURTH ILAC GENERAL ASSEMBLY

VIRTUAL MEETING

22 OCTOBER 2020

ILAC Resolution GA 24.01
The General Assembly accepts the Minutes of the 23rd meeting of the ILAC General Assembly, held on 28 and 30 October 2019 in Frankfurt, as a true and accurate record of the meeting.

ILAC Resolution GA 24.02
The General Assembly accepts the Minutes of the 19th IAF/ILAC Joint General Assembly, held in Frankfurt on 29 October 2019, as a true and accurate record of the meeting.

ILAC Resolution GA 24.03
The General Assembly accepts the report of the Financial Audit Committee on the 2019 accounts.

ILAC Resolution GA 24.04
The management report and audited financial accounts for 2019, signed by all members of the Executive Committee, were distributed to the General Assembly members on 30 June 2020.

The General Assembly acting upon the recommendation of the ILAC Financial Audit Committee (FAC) formally approves the audited financial accounts for 2019.

ILAC Resolution GA 24.05
The General Assembly grants discharge of the liability to the members of the Executive Committee for the policy conducted by them during the 2019 financial year, in so far as that policy is based on the annual accounts or statements made about that policy to the General Assembly.

ILAC Resolution GA 24.06
The General Assembly notes the financial report for the period 1 January 2020 to 31 August 2020.

ILAC Resolution GA 24.07
The General Assembly approves the 2021 Budget as proposed by the Executive Committee.

ILAC Resolution GA 24.08
The General Assembly, acting upon the recommendation of the Executive Committee, approves that the ILAC General Assembly in 2021 according to Article 19 paragraph 3 is postponed by a maximum of five months and therefore shall be held before the end of November 2021.

Annex 3: Election Results

ILAC EXECUTIVE COMMITTEE ELECTIONS 2021 – 2023

(Elections carried out electronically prior to the 24th virtual ILAC GA in accordance with Dutch Emergency Act provisions during the 2020 global pandemic.)

EXECUTIVE COMMITTEE POSITION	ELECTED CANDIDATE
ILAC Chair	Etty Feller (ISRAC)
Vice Chair	María Isabel López Martínez (ema)
AMC Chair	Jennifer Evans (NATA)
ARC Chair	Dana Leaman (NVLAP)
AIC Chair	Erik Oehlenschlaeger (DANAK)
IC Chair	Lorraine Turner (UKAS)
MCC Chair	Verónica Ramírez (ema)
JDSC Chair	Sharonmae Shirley (JANAAC)
AFRAC Representative	Araya Fesseha
APAC Representative	Trace McInturff
ARAC Representative	Amina Ahmed Mohammed
EA Representative	Andreas Steinhorst
IAAC Representative	Ferney Chaparro
SADCA Representative	Ronald (Ron) Josias
Laboratory Committee Chair	Jeff Gust (NCSLI) *elected by the Laboratory Committee*

ILAC FINANCIAL AUDIT COMMITTEE (FAC) ELECTIONS 2021 – 2023

(Elections carried out electronically prior to the 24th virtual ILAC GA in accordance with Dutch Emergency Act provisions during the 2020 global pandemic.)

Full/Associate Member - 2 positions	Stakeholder - 1 position
Todor Gunchev (EA-BAS)	Steve Sidney (NLA)
Lonnie Spires (A2LA)	

ILAC APPEALS BOARD ELECTIONS 2021 – 2023

(Elections carried out electronically under the Dutch Emergency Act provisions during the 2020 global pandemic.)

APPEALS BOARD POSITIONS	ELECTED CANDIDATE
Full Member Representative	Martha Meija Luna (ema)
Full Member Representative	Gokhan Birbil (TURKAK)
Associate Representative	Celestine Okanya (NiNAS)
Regional Cooperation Body Representative	Sonia Mahdoui Melki (AFRAC)
Stakeholder Representative	Alfredo Montes Niño (ABRAC)
DEPUTYAPPEALS BOARD POSITIONS	
Deputy Full Member Representative	David Musselwhite (IAS)
Deputy Full Member Representative	Muhammad Sulaiman (PNAC)
Deputy Associate Representative	Sitaram Joshi (AERSSC)
Deputy Regional Cooperation Body Representative	Moslem Barrak (ARAC)
Deputy Stakeholder Representative	Rakesh Sharma (APP)