

48th General Assembly

online by MS Teams

20th May 2021: 09:30 - 13:00 CEST

21st May 2021: 09:30 - 13:00 CEST

Agenda

EA Secretariat

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Item	Subject	Reporting person	Documents	Expected result
1.	Opening of the meeting – Introduction of Members and Guests	President		
2.	Approval of agenda	President		For approval
3.	Approval of the minutes of the 46th and 47th GA meetings.	President		For approval
4.	Governance / strategy issues			
4.1	Cessation of SEMAC's membership	President	Oral report	For information
4.2	Revision of Governance documents			
4.2.1	Articles of Association and Rules of Procedure - Revision of the Articles of Association - Revision of EA-1/17 Rules of Procedure	President / Executive Secretary		For discussion
4.2.2	Revision of EA-1/17 S5 Levying of Membership Fees	Executive Secretary		For approval
4.3	EA Strategy 2025 - Implementation Plan – Progress report	Executive Secretary	Oral report	For information
4.4	Revised EA-0/10 Procedure for EA meetings	Executive Secretary	Oral report	For information

4.5	The EA MLA Mark - Update on the registration process	Head of Administration	Oral report	For information
4.6	Gender equality in standardisation	Ulf Hammarström		For discussion
5.	Relations with the European Commission (EC) / EFTA and Stakeholder organisations			
5.1	Relations with the European Commission (EC) and EFTA			
5.1.1	Work Programme 2020 - Final report	Executive Secretary		For information
5.1.2	Work Programme 2022	Executive Secretary		For approval
5.1.3	ECIBC – JRC-EA Breast Cancer Services Project - Progress report	Executive Secretary	Oral report	For information
5.1.4	CETA Protocol on Conformity Assessment - EU Guideline for the implementation of the Protocol on Conformity Assessment - Cooperation with Standards Council of Canada (SCC)	Executive Secretary	Oral report	For information
5.1.5	Update on new EU legislations/schemes	Executive Secretary	Oral report	For information
5.2	Relations with Stakeholder organisations			
5.2.1	Renewal of the Recognized Stakeholder Agreement with ETICS (European Testing, Inspection and Certification System)	President	Oral report	For information
5.2.2	CEN-CENELEC initiative ‘Support of the African Quality Infrastructure’ with support by EA, Euramet, European Commission, EFTA and others.	Executive Secretary	Oral report	For information

6. Operational issues

6.1 **Ratification of ballots** Executive Secretary For approval

7. Financial Issues

7.1 Accounts 2020

7.1.1 Financial audit report, certificate of expenses claimed under the operating grant Executive Secretary For approval

7.1.2 Report of the Financial Oversight Committee and response of the Executive Committee FOC Chair For approval

7.1.3 Adoption of EA accounts 2020 Executive Secretary For approval

7.2 Budget 2021

7.2.1 Activity-based budget 2021 and forecast Executive Secretary For approval

7.3 Budget 2022

7.3.1 Budget 2022 and membership fee schedule Executive Secretary For approval

8. Complaints and Appeals

8.1 **Status report** Executive Secretary For information

9.	EA Management system			
9.1	Management review 2020	Executive Secretary	Oral report	For information
9.2	EA (Secretariat) documentation system	Executive Secretary	Oral report	For information
10.	Secretariat			
10.1	Secretariat's report - Staff members - Communication activities - IT security audit	Executive Secretary	Presentation	For information
11.	Reports from EA committees			
11.1	EA Advisory Board	EAAB Chair	Presentation/Report	
11.2	Technical Management Board	TMB Chair	Presentation/Report	
11.3	MLA Council	MAC Chair	Presentation/Report	
11.4	Horizontal Harmonization Committee	HHC Chair	Presentation/Report	
11.5	Certification Committee	CC Chair	Presentation/Report	
11.6	Inspection Committee	IC Chair	Presentation/Report	
11.7	Laboratory Committee	LC Chair	Presentation/Report	
11.8	Communications & Publications Committee	CPC Chair	Presentation/Report	

12.	International issues			
12.1	ILAC/IAF - IAF/ILAC: new single international accreditation bodies' organization - ILAC: Cooperation between Accreditation Bodies	President / Executive Secretary		For discussion
13.	Cooperation with international and regional organisations		Written reports	For information
14.	Reports from Stakeholder organizations		Written reports	For information
15.	Resolutions - Existence of Quorum - Approval of resolutions	President		For approval
16.	Next meetings of the General Assembly - 24-25 November 2021, online - May 2022, Turkey	President		For approval Invitations for 2022, 2023 and 2024 would be appreciated!